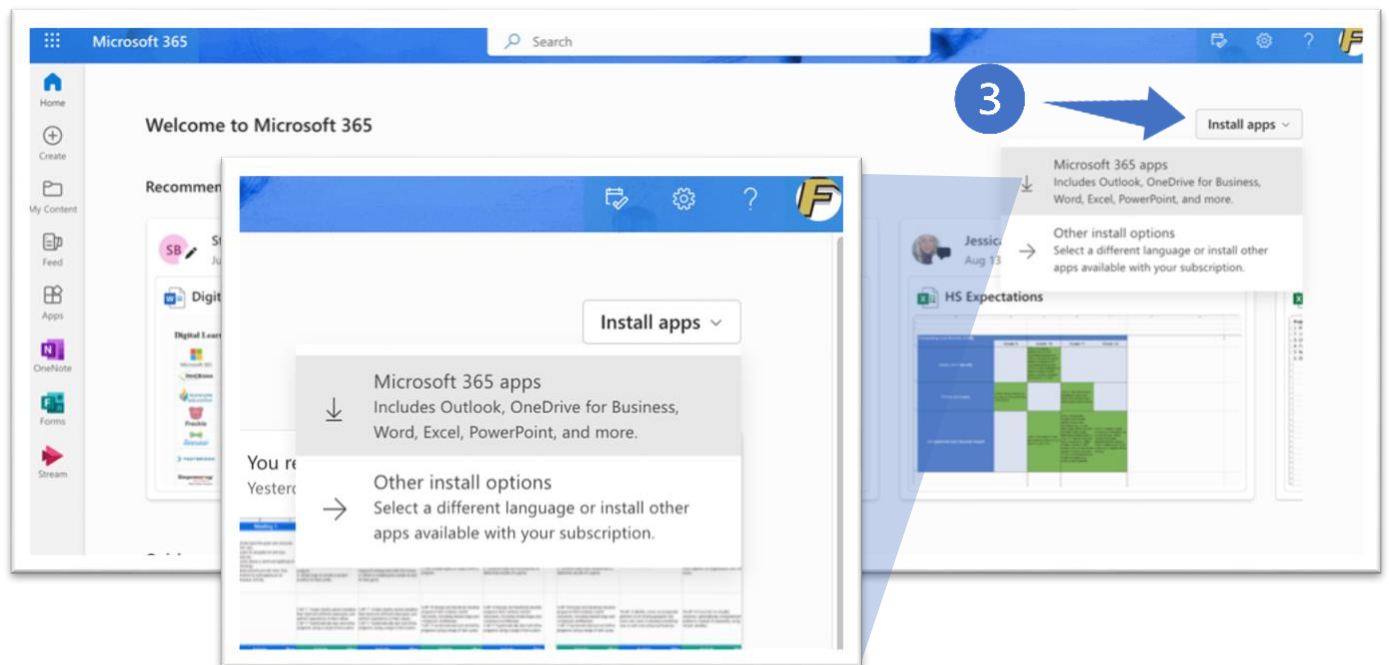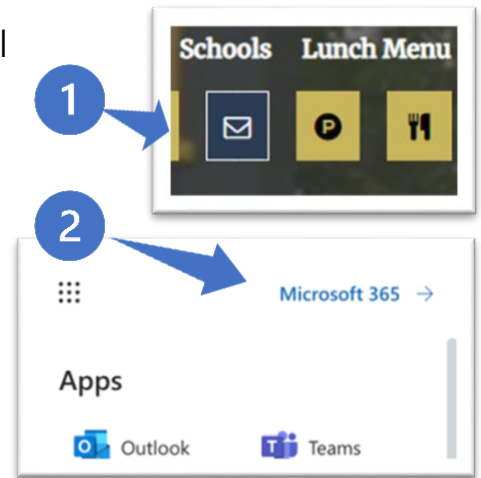# Microsoft 365 Apps Installation

Students/staff can install
Microsoft 365 apps on up to 5 PCs or Macs

1 Login to your Foxborough Public Schools email from the website by clicking the **Mail** icon**.**

2 Click the **App Launcher** or **Waffle** in the upper-left-hand corner, then select **Microsoft 365.**

3 From the **Microsoft 365** dasboard, click **Install Apps** and select **Microsoft 365 apps.** Follow the onscreen installation instructions.

Please note: FPS is unable to troubleshoot personal computers or other mobile devices. If you encounter difficulties, please refer to the guides provided on the Office 365 download page.

Office 365 FAQs

What is Microsoft 365?

Microsoft 365 Education available for free to students/staff who attend or are employed with academic institutions that have purchased Microsoft 365. This allows students/staff to install Microsoft 365 apps **on up to 5 PCs or Macs.**

How long can I use this plan?

You can use the plan until you graduate or are no longer enrolled/employed at a qualified school. Student/Staff eligibility may be re-verified at any time. At expiration, the Microsoft 365 applications enter a reduced-functionality mode, which means documents can be viewed, but it isn't possible to edit or create new documents. In addition, online services associated with the school email address, for example Microsoft 365 and OneDrive, will no longer work.

Who manages the OneDrive account provided with this offer?

This account is associated with the school and should be used for school/work appropriate content, such as homework and schoolwork. Permissions and access can be changed by the school's IT administrator at any time.

I'm having trouble with the installation, where I can find help?

On the Microsoft 365 app download page (within Office 365 accounts), there is a link for a list of system requirements. Before downloading, we advise that you check the requirements to be certain that your personal computer or mobile device is compatible with the most current version of Office. There is also a link for a troubleshooting guide for your reference if you have difficulty with the installation of Office. Please note: FPS is unable to support or troubleshoot personal computers or mobile devices.